

**南方科技大学举办国际会议申报表**

**GEO-20170122**

**INTERNATIONAL CONFERENCE APPLICATION FORM**

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| --- | --- | --- | --- | --- | --- |
| 申报院系/部门  School/Department/Office |  | | | | |
| 联系人  Contact person |  | 电话：  Tel.& Mobile | | 邮箱：  Email | |
| 会议名称（中文）  Conference title (Chinese) |  | | | | |
| 会议名称（英文）  Conference title (English) |  | | | | |
| 会议主题  Theme |  | | | | |
| 举办时间  Time | 年 月 日 至 年 月 日  From yyyy mm dd to yyyy mm dd | | | | |
| 举办地点  Venue |  | | | | |
| 参会总人数  Number of total participants |  | | 境外参会人数（含港澳台）  Number of oversea participants (including Hong Kong, Macao, and Taiwan) | |  |
| 主办单位  Hosts |  | | | | |
| 承办单位  Organizers |  | | | | |
| 会议目的  Purpose of the conference |  | | | | |
| 相关背景介绍  （如有往届会议，须介绍往届情况）  Background |  | | | | |
| 主要内容及活动  Major topics and activities |  | | | | |
| 境外参会者来自哪些国家和地区（注明是否有港澳台代表）  Origins of oversea participants, including Hong Kong, Macao, and Taiwan |  | | | | |
| 经费来源  Sources of funding |  | | | | |
| 经费总预算  Total expenditure |  | | | | |
| 注：国际会议支付范围和标准参照财务部相关规定执行。  NOTE: Please refer to the relevant regulations by the Office of Finance for conference finance management. | | | | | |

注：按省外办规定，境外参会人员名单一经获批，申报单位必须严格按照名单邀请参会嘉宾，不得另行邀请名单以外的境外人员参会。

NOTE: According to the Foreign Affairs Office of Guangdong Province (GDFAO), no more names can be added to the list of oversea participants, once it gets approved by the GDFAO.